



**Mission Statement:**

*To advance the professional identity of Township Committees on Youth by providing leadership, professional training, community education, and networking to enhance the quality of life for youth and families in the Townships throughout Illinois.*

**Executive Meeting  
Hanover Township, Downey Hall  
April 25, 2024, 10:00 AM- 12:00 PM**

**I. Call to order 10:06 am.**

**II. Roll Call**

**In attendance:** Tina Houdek (Hanover Township), Ryan Dickinson (Hanover Township), Sara Marx (Ela Township), Megan Traficano (Oak Park Township), Luanne Pross (Elk Grove Township), Allison Kowieski (WAYS – Wayne & Winfield Townships), and Dawn Arimura (Bloomington Township), Richard Lyon (Maine Township), Amy Larsen (Addison Township). **Absent:** Renee Dorn (Elk Grove Township).

**A. Approval of Minutes from the March 28, 2024, Executive Meeting**

1. Megan Traficano moved to approve with correction of Ryan’s last name to “Dickinson” and Dawn Arimura seconded. Motion approved.

**B. Additions to the agenda**

1. None

**III. Officers’ reports:**

**A. President: Tina**

1. See New Business

**B. Vice President: Sara**

1. See New Business

**C. Secretary: Allison**

1. None

**D. Treasurer: Richard**

1. None

**IV. Committee Reports:**

**A. Membership: Tina/Sara**

1. Lemont Township: Tina will reach out to them
2. Tina will send an email out to the list of people who visited the TOI booth and then we divided up for follow up phone calls

**B. CEUs: Tina**

1. None

**C. Audit: Dawn**

1. None

**D. Program: Sara/Tina**

1. None

President  
Tina Houdek, LCPC  
Hanover Township  
Youth and Family Services  
250 S. Route 59  
Bartlett, IL 60103  
(630) 483-5799  
thoudek@hanover-township.org

Vice President  
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Secretary  
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Treasurer  
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Maine Township  
Maine Stay Youth & Family Services  
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rlyon@mainetown.com



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**E. Website: Richard**

1. 16 paid members listed on website
2. Allison is able to get into website again

**F. Awards: Megan**

1. No applications received yet, due date in May
2. Will vote at Annual meeting for changes

**G. Perspectives: Tina**

1. **August 2024:** Bloomingdale Township: Due 7/1/24
2. **September 2024:** DuPage Township: Due 8/1/24
3. **October 2024:** Plainfield Township: Due 9/1/24
4. **November 2024:** Maine Township: Due 9/29/24
5. **December 2024:** Hanover Township: Due 11/1/24

**H. TOI: Tina**

1. Speaker from Narcan presentation (Darryl Pass from Kenneth Young)
  1. What to cover in his presentation
    - a. Signs of overdose, the laws surrounding it
    - b. Data about frequency of overdoses, prevalence in rural areas
    - c. How can townships get a supply of it (IDPH)
    - d. Harm reduction
    - e. Good Samaritan piece regarding administering it
    - f. The science behind it, how to administer it
2. Other possible idea: Speaker from 2022 TOI that discussed substance abuse since pandemic and the rise of it

**I. Olympics: Sara**

1. We are meeting tomorrow at noon on Zoom
2. July 16<sup>th</sup> 10 am – 2 pm at WAYS
3. Allison will ask park district if we are allowed to grill and check with township too

**V. Old Business**

- A. None

**VI. New Business**

**A. May workshop—promotion**

1. It's on website with option of virtual or in-person

**B. August Business Meeting and Workshop**

1. August 22<sup>nd</sup>, will host at Hanover Township
2. Rallypoint counseling in Elgin for LGBTQ sensitivity training or maybe Kenneth Young Center for this topic

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- C. Membership**
  - 1. See above
- D. TOI Conference**
  - 1. See above
- E. Undergraduate Scholarship: Due May 17, 2024**
  - 1. See Awards
- VII. Township Program Highlight and Announcements**
  - A. WAYS Summer camp has openings**
    - 1. Discussed how to get the word out
  - B. Maine Township**
    - 1. Looking for agency and program coordinator, just posted the position
  - C. Hanover Township**
    - 1. Prevention staff positions are in second rounds of interviews!
  - D. Oak Park Township**
    - 1. Open position for Girls on the Rise
- VIII. Adjournment 12:00 pm:** Richard motioned to adjourn and Dawn seconded. Motion approved.

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