



Mission Statement:

To advance the professional identity of Township Committees on Youth by providing leadership, professional training, community education, and networking to enhance the quality of life for youth and families in the Townships throughout Illinois.

**Executive Meeting
Hanover Township, Downey Hall
October 26, 2023
10:00AM – 12:00 PM**

I. Call to order 10:05 am.

Tina Houdek (Hanover Township), Allison Kowieski (WAYS – Wayne & Winfield Townships), Megan Trafficano (Oak Park/River Forest Township), Sara Marx (Ela Township), Amy Larson (Addison Township), Dawn Arimura (Bloomington Township), and Luanne Pross (Elk Grove Township).

A. Approval of Minutes from September 28, 2023. Executive Meeting

Megan Trafficano moved to approved and Dawn Arimura seconded. Motion approved with correction of Luanne's last name to "Prosse".

B. Additions to the agenda

II. Officers' reports:

A. President: Tina

1. See committee reports

B. Vice President: Sara

1. None

C. Secretary: Allison

1. None

D. Treasurer: Richard

1. Absent: None

III. Committee Reports:

A. Membership-Tina/Sara

1. 16 current members
2. Waukegan & Zion Townships have joined and need to be added to website
3. Will continue to have \$5 discount if paid before March 31st. Tina Houdek motioned to approve this discount. Seconded by Megan Trafficano. Motion approved.

B. CEUs-Tina

1. Will be renewing CE Sponsor license at the end of the month

C. Audit-Dawn

1. None

D. Program-Sara/Tina

1. Luanne Pross (Elk Grove Township): will be hosting February meeting
2. Possible topic of the role of psychological testing
3. May @ Ela Township, August @ Plainfield Township

President
Tina Houdek, LCPC
Hanover Township
Youth and Family Services
250 S. Route 59
Bartlett, IL 60103
(630) 483-5799
thoudek@hanover-township.org

Vice President
Sara Marx, LCPC
Ela Township
Health and Wellness
1155 East IL-22
Lake Zurich, IL 60047
(847) 540-8380
saram@elatownship.org

Secretary
Allison Kowieski, LCPC
Wayne/Winfield Twps.
WAYS
27W031 North Avenue
West Chicago, IL 60185
(630) 231-7166 x132
waysallisonk@gmail.com

Treasurer
Richard Lyon, LCPC, CADC
Maine Township
Maine Stay Youth & Family Services
1700 Ballard Rd.
Park Ridge, IL 60068
(847) 297-2510 x261
rlyon@mainetown.com



Mission Statement:

To advance the professional identity of Township Committees on Youth by providing leadership, professional training, community education, and networking to enhance the quality of life for youth and families in the Townships throughout Illinois.

- E. Website-Richard**
 - 1. Update membership
- F. Awards-Megan**
 - 1. Getting inquiries about 2024 scholarship, Application will be updated in February
- G. Perspectives-Tina**
 - 1. Sign-ups for articles to be written throughout the year
- H. TOI-Tina**
 - 1. See new business
- I. Olympics-Sara**
 - 1. Discussed how to engage more programs and how we may want to approach it this year
- IV. Old Business**
 - None
- V. New Business**
 - a. TOI Annual Conference Update**
 - Schedule for Exhibit Booth—Please add your name to the google doc sent.
 - Other Roles for Conference—Please complete google doc
 - Reminder Workshops: Monday, November 13th 2:45pm and 4:00pm-- Locations TBA
 - Annual Meeting—Monday, November 13th at 5:00pm in the Lincoln Board Room
 - Annual Meeting
 - i. Posted in Perspectives Article and in TOI Program
 - ii. Annual Dinner after the Annual Meeting—Reservations for 7pm at Vele—waiting for the manager to email me back to confirm.
 - b. Nomination Committee selection for Annual Meeting**
 - c. Reports for Annual Meeting were due to me by October 25, 2023.**
 - Please send them asap if you haven't done so yet.
 - d. February Quarterly workshop**
 - See committee reports
- VI. Township Program Highlight and Announcements**
 - A. Hanover Township**
 - 1. Openings: Therapist, Substance Abuse Prevention Specialist, Prevention Specialist
 - B. Bloomingdale Township**
 - 1. Hiring an additional therapist soon
 - C. Oak Park Township**
 - 1. Position openings: Prevention Coordinator working with substance abuse concerns, Girls on the Rise position, Township Manager position
- VII. Adjournment 11:56 am.**

Dawn Arimura motioned to adjourn & Luanne Pross seconded. Motion approved.

President
Tina Houdek, LCPC
Hanover Township
Youth and Family Services
250 S. Route 59
Bartlett, IL 60103
(630) 483-5799
thoudek@hanover-township.org

Vice President
Sara Marx, LCPC
Ela Township
Health and Wellness
1155 East IL-22
Lake Zurich, IL 60047
(847) 540-8380
saram@elatownship.org

Secretary
Allison Kowieski, LCPC
Wayne/Winfield Twps.
WAYS
27W031 North Avenue
West Chicago, IL 60185
(630) 231-7166 x132
waysallisonk@gmail.com

Treasurer
Richard Lyon, LCPC, CADC
Maine Township
Maine Stay Youth & Family Services
1700 Ballard Rd.
Park Ridge, IL 60068
(847) 297-2510 x261
rlyon@mainetown.com