



**Mission Statement:**

*To advance the professional identity of Township Committees on Youth by providing leadership, professional training, community education, and networking to enhance the quality of life for youth and families in the Townships throughout Illinois.*

**Executive Meeting  
Hanover Township, Downey Hall  
March 28, 2024, 10:00AM-12:00PM**

**I. Call to order at 10:06 am**

**II. Roll Call**

**In attendance:** Tina Houdek (Hanover Township), Sara Marx (Ela Township), Megan Traficano (Oak Park Township), Luanne Pross (Elk Grove Township), Allison Kowieski (WAYS – Wayne & Winfield Townships), and Dawn Arimura (Bloomington Township).

**Absent:** Richard Lyon (Maine Township), Renee Dorn (Elk Grove Township), Ryan Dickinson (Hanover Township).

**A. Approval of Minutes from the January 25, 2024, Executive Meeting**

Dawn Arimura moved to approve with correction (Perspectives article for Septemeber is for DuPage Township, not Aurora Township) and Luanne Pross seconded. Motion approved.

**B. Additions to the agenda**

1. Open forum

**III. Officers' reports:**

**A. President: Tina**

1. See committee reports

**B. Vice President: Sara**

1. See committee reports

**C. Secretary: Allison**

1. None

**D. Treasurer: Richard**

1. Absent – none

**IV. Committee Reports:**

**A. Membership-Tina/Sara**

1. Membership is up to 15
2. Megan will talk to Proviso and Monee Townships; Tina to Lemont & Elgin Townships

**B. CEUs-Tina**

1. None

**C. Audit-Dawn**

1. Audit occurred on March 19<sup>th</sup>: Renee, Tina, Rich, Dawn attended
2. Thank you to Richard for keeping everything very organized!!

**D. Program-Sara/Tina**

1. Sara is going to reach out to special education contact regarding a presentation
2. August workshop possibly hosted by Plainfield Township

President  
Tina Houdek, LCPC  
Hanover Township  
Youth and Family Services  
250 S. Route 59  
Bartlett, IL 60103  
(630) 483-5799  
thoudek@hanover-township.org

Vice President  
Sara Marx, LCPC  
Ela Township  
Health and Wellness  
1155 East IL-22  
Lake Zurich, IL 60047  
(847) 540-8380  
saram@elatownship.org

Secretary  
Allison Kowieski, LCPC  
Wayne/Winfield Twps.  
WAYS  
27W031 North Avenue  
West Chicago, IL 60185  
(630) 231-7166 x132  
waysallisonk@gmail.com

Treasurer  
Richard Lyon, LCPC, CADC  
Maine Township  
Maine Stay Youth & Family Services  
1700 Ballard Rd.  
Park Ridge, IL 60068  
(847) 297-2510 x261  
rlyon@mainetown.com



**Mission Statement:**

*To advance the professional identity of Township Committees on Youth by providing leadership, professional training, community education, and networking to enhance the quality of life for youth and families in the Townships throughout Illinois.*

- E. Website-Richard**
  - 1. Absent; Membership has been updated on site
- F. Awards-Megan**
  - 1. No undergrad applications have been received so far, Tina will send out to U46
  - 2. Next year we will be changing the info for the undergrad that you can be 2-year school
- G. Perspectives-Tina**
  - 1. **April 2024:** Ela Township: Due 3/1/24
  - 2. **May 2024:** Ela Township: Due 3/31/24
  - 3. **June/July 2024:** Elk Grove Township: Due 5/1/24
  - 4. **August 2024:** Bloomingdale Township: Due 7/1/24
  - 5. **September 2024:** DuPage Township: Due 8/1/24
  - 6. **October 2024:** Plainfield Township: Due 9/1/24
  - 7. **November 2024:** Maine Township: Due 9/29/24
  - 8. **December 2024:** Hanover Township: Due 11/1/24
- H. TOI-Tina**
  - 1. Considering Darryl (Narcarn presenter from last CEU) to be used at TOI
- I. Olympics-Sara**
  - 1. Have an interest in participating sign-up sheet at TOI
- V. Old Business: None**
- VI. New Business**
  - A. May workshop**
    - 1. See committee reports, Ela Township, would like to start promoting it 6 weeks before
  - B. Membership dues**
    - 1. Early-bird pricing ends March 31<sup>st</sup>
  - C. Membership Drive**
    - 1. Will discuss more at April meeting
  - D. Undergraduate Scholarship**
    - 1. Due May 17, 2024, Promotion, year offering one (instead of two) for \$1,000 (not \$500)
- VII. Township Program Highlight and Announcements**
  - A. Elk Grove Township**
    - 1. Youth center has opened!
  - B. WAYS**
    - 1. CEU (webinar) tomorrow 3/29 on supervision
- VIII. Open Forum**
  - A. Communicating with clients**
    - 1. Policies around email/texting
- IX. Adjournment 11:40 am:** Dawn motioned to adjourn and Megan seconded. Motion approved.

President  
Tina Houdek, LCPC  
Hanover Township  
Youth and Family Services  
250 S. Route 59  
Bartlett, IL 60103  
(630) 483-5799  
thoudek@hanover-township.org

Vice President  
Sara Marx, LCPC  
Ela Township  
Health and Wellness  
1155 East IL-22  
Lake Zurich, IL 60047  
(847) 540-8380  
saram@elatownship.org

Secretary  
Allison Kowieski, LCPC  
Wayne/Winfield Twps.  
WAYS  
27W031 North Avenue  
West Chicago, IL 60185  
(630) 231-7166 x132  
waysallisonk@gmail.com

Treasurer  
Richard Lyon, LCPC, CADC  
Maine Township  
Maine Stay Youth & Family Services  
1700 Ballard Rd.  
Park Ridge, IL 60068  
(847) 297-2510 x261  
rlyon@mainetown.com